

# FLORIDA SCHOOL PLANT MANAGEMENT ASSOCIATION, INC.

## PRODUCT EVALUATION PROGRAM

### CARPET CONFIRMATION PROCEDURE

(To be submitted annually)

Product suppliers wishing to keep their product on the FSPMA certified product list shall furnish the following:

1. A letter must be submitted to FSPMA, which is notarized and signed by an officer of the company, stating that the product is a current product in their line, that they wish to keep the product on the FSPMA list and that the product has not changed from the original submission. The statement must include the original submission date.
2. A separate Manufacturer's Certification, FORM B, for each product, listing the exact brand name and it's respective FSPMA specification number.
3. A check for \$25 for each product must accompany each submitted product.

All forms shall be submitted to:

Vivian DeRussy, FSPMA Director of Committees

St. Petersburg College

P.O. Box 13489

St. Petersburg, FL 33733

Phone 1-727-341-3265